

Meeting Minutes Archive**January 20, 2000**

To: Members of the Corporate Faculty
From: Dr. Sarah Gabel, Secretary, Faculty Council
Subject: Meeting held in room 30 Marquette Center, WTC

#116 I. Meeting called to order by Faculty Council Chair, Dr. Barbara Leonard at 3:10 PM

Dr. Leonard, Accounting, offered the opening prayer

#117 II. Minutes of the December 10, 1999 Meeting

A. Chairperson asked for a motion to approve the December Minutes

Motion: That the December Minutes be approved

Moved: Dr. Ray Tatalovich, Political Science

Seconded: Ms. Karla Peterson, Library

Action: motion approved

#118 III. Chairperson's Report-Dr. Barbara Leonard, Accounting

A. Dr. Leonard handed out copies of her opening address to the participants attending the Academic Vision and Planning retreat held January 13 and 14th on the Mallinckrodt campus. A copy is also posted at http://www.luc.edu/resources/faccouncil/reports/aa_retreat.htm .

B. Many participants expressed skepticism at the start of the retreat but by the end of the retreat thought it had been a valuable experience.

C. Dr. Ida Androwich, Nursing, is a member of the Committee on Academic Restructuring and Planning and will sit on the Strategy and Coordinating Committee. Faculty Council needs to elect a representative to the SCC committee. Co-chairs of the committee Senior Vice President of Finance, Dr. Gibbs and Senior Vice President of Academic Affairs, Dr. Braskamp are scheduled to talk with council later in the meeting therefore the election for a representative to this committee will take place after council has had a chance to learn more about the charge of the committee.

D. Dr. Braskamp and The Executive Committee met with the Graduate School Coalition. It was recommended to them that they develop a graduate student governing body representing all graduate students so that they might have more representation in university matters. Currently the coalition has club status. Dr. Timothy Austin, member of the Governance Committee, has agreed to help them get organized.

E. Dr. Arnold Vander Nat, Philosophy, asked if an official vision statement for the university had been developed. Dr. Leonard remarked that the creation of a vision statement would be on-going throughout the year, however summaries from the work of each breakout sessions are posted on Faculty Council's website (<http://www.luc.edu/resources/faccouncil/reports/summary.htm>).

F. The chair of the C.A.R.P. committee, Timothy O'Connell, I.P.S., assured retreat participants that communicating the results of the committee's efforts would be on-going and minutes from their meetings would be made to the corporate faculty on the web (<http://www.luc.edu/resources/acadreview/>).

G. Dr. Arnold Vander Nat, recommended that an official Vision Statement be developed, communicated and used to guide the university through any restructuring.

H. Dr. Paolo Giordano, Modern Languages and Literatures, reminded council that the committee won't be involved with finances but rather is to organize the results of reviews conducted by each department as a kind of quality control. Program evaluation will be done by each department.

#119 IV. Committee Reports

A. Administrative Policies and Resources, Dr. Raymond Tatalovich, Political Science-Chair

1. After a difficult search Dr. Tatalovich discovered that Dean of Mundelein College, Stephen Freedman and Dean of Education, Margaret Fong are scheduled for review this year. Dr. Tatalovich asked that a copy of the dates of the dean's appointments be attached to the January minutes for future reference. (See Appendix A)

2. Dr. Timothy Austin, English, reminded council that each time the Dean of Mundelein comes up for evaluation who will evaluate the dean becomes a question because the faculty who teach in Mundelein College are not Mundelein College faculty but belong to the other colleges.

3. Further discussion revealed that in the past faculty who taught for Mundelein College the semester prior to the dean's evaluation have been the faculty polled. It is department chairs that seem to have the most interaction with the Dean of Mundelein College. Therefore it was recommended that the chairs of departments from which courses in Mundelein College are taught be polled for the review.

B. Governance Committee, Dr. Carolyn Saari, School of Social Work-Chair

1. The draft of the Faculty Senate Constitution is complete with the exception of the membership issue. It will be distributed to all council members prior to the February meeting.

2. Faculty Council will need additional meetings to address the constitution.

C. Faculty Status Committee, Dr. Susan Ross, Theology-Chair

1. A revised amendment to our By-Laws will be ready to be considered at the February meeting.

D. Research Committee, Dr. Leslie Fung, Chemistry-Chair

1. The committee is working on the research leave issue with Dr. Braskamp who is scheduled to speak to Faculty Council about this issue later in this meeting.

2. Dr. Allen Goldberg, Pediatrics, asked about the impact of the Arthur Andersen Report. Dr. Fung responded that Acting Associate Vice-President is scheduled to meet with the Research Committee next month to discuss this issue. Dr. Fung will report back to council on issue at the February meeting.

3. An as of yet unresolved issue is what research support service oversees collaborative research efforts between Medical and Lakeside Faculty. Currently there is no mechanism to assist such research.

4. Dr. Paolo Giordano, Modern Language and Literatures, reminded council that a few years ago the Research Committee conducted a study to determine if junior faculty were at a disadvantage when it came receiving research leaves. The data suggested that there was no significant advantage to senior faculty.

5. Dr. Fung remarked that at most schools a leave can be taken only once every 7 years whereas at Loyola a leave can be taken within three years of a previous leave.

E. Water Tower Task Force, Dr. Ann Bugliani, Modern Languages and Literatures

1. The task force has been very active and there have been some positive results. The committee has met with administrators and some good proposals will more than likely be implemented.

2. Dr. Bugliani urged council to encourage faculty to send up proposals.

3. There has been no discussion of property acquisition by this committee.

#120 V. New Business

A. Dr. Micael Clarke, English sent around the plaque honoring Dr. Walker's years of service which was the result of a Faculty Council resolution made last May.

B. Motion: That Faculty Council honor Frank Considine for his years as Chairmen of the Board of Trustees of Loyola University.

Moved: Dr. Micael Clarke, English

Seconded: Dr. Raymond Tatalovich, Political Science

Action taken: motion passed unanimously

#121 VI. Discussion with Senior Vice President of Finance, Janet Gibbs

A. The discussion began with Ms. Gibbs telling council about herself and sharing some of her observations about Loyola and the challenges ahead as she sees them. Ms. Gibbs said she is very excited about the challenges facing her in this position. She believes information flow will be a big issue in the future. She believes in open and honest communication and believes that the system of communicating from the finance office has been cumbersome in the past. She wants to work with her office so that the attitude is one of "yes". She believes that she must look at Loyola's history to see what mistakes were made so that new directions can be taken. The way she operates is to ask those at the institution what they believe is wrong. She then asked council members to share their thoughts about what isn't working at Loyola. She also reminded council that Loyola's condition didn't happen overnight and change will take some time.

B. Dr. Fung, on behalf of the Research Committee, asked Ms. Gibbs if she was aware of the Research Committee's report identifying problems with the infrastructure, particularly grants and contracts and accounting practices. Ms. Gibbs replied that she was aware of the report.

C. Dr. Fung also asked Ms. Gibbs if she was going to have any responsibilities at the Medical Center. Ms. Gibbs responded that she will sit on the Medical Center Finance Committee but she is not the Financial Officer for the Medical Center.

D. Ms. Gibbs was asked if she was aware of any plans for purchased property and she replied that she isn't aware of what the university owns at this time.

E. Dr. Clarke, English, asked Ms. Gibbs to talk about the 10 year retrospective she discussed when she interviewed for the job.

1. Providing the data is available Ms. Gibbs plans to do a 10 year retrospective so that she might find out where we have been. One year financial statement simply aren't much help. She plans to do a ratio analysis of trends and compare them to other universities.

F. Dr. Ray Benton, Marketing, asked if the results of this analysis would be made available to faculty and Mr. Gibbs responded that she didn't see any reason why not. It will be an education for all of us.

G. Dr. Clarke asked Ms. Gibbs to talk about the meeting of business managers that she regularly held at Wright State. Ms. Gibbs said she essentially brought together all those responsible for looking at the books to regular weekly meetings where they would report to her and they would develop strategies.

H. Dr. Tatalovich, Political Science, relayed to Ms. Gibbs that the issue of who was accountable at Loyola was fuzzy and that there was a general atmosphere of mistrust. He wished her luck and suggested that faculty don't want to hear about business or corporate model but what would work best for Loyola.

I. Dr. Leonard, Accounting, asked Ms. Gibbs to describe the charge of the Strategy and Coordinating Committee. Ms. Gibbs said that she needed to know more about it and Dr. Braskamp said that essentially the committee would coordinate the financial health of the university by looking at long range plans with an attempt to balance the budget in three years. This committee isn't to interfere with the work of the C.A.R.P. committee or the work of the Budget Committee.

J. Dr. Tatalovich, Political Science asked if the projected deficit was realistic considering the enrollment figures for next year appear far below what was projected.

#122 VII. Discussion with the Senior Vice President of Academic Affairs

A. Membership in the Strategy and Coordinating Committee are as follows; Dr. Braskamp, Senior Vice President of Academic Affairs; Ms. Janet Gibbs, Senior Vice President of Finance; Dr. Victor J. Heckler, Board of Trustees; Rev. Daniel L. Flaherty, S.J, Board of Trustees; Dean Margaret Fong, Dean of Education; Dr. Ida Androwich, C.A.R.P. Committee Representative; Mr. Aaron, Admissions; Undergraduate appointed by Vice President of Student Affairs, Sherri Coe-Perkins; a Graduate Student elected by the Graduate Students, and a Faculty Council represented to be elected at the conclusion of this meeting.;

B. Dr. Braskamp thanked Dr. Leonard and the Executive Committee for their help in coordinating the retreat.

C. The figures sent in a memo from Dean Smarrelli to Dr. Austin describing research leaves for the last few years are incorrect. Dr. Braskamp will send out accurate numbers after he has had a chance to talk to the Committee on Faculty Appointments. He would like to have a discussion about leaves with C.F.A. and anticipates some changes will be made in the future.

D. Dr. Braskamp wants Faculty Council to recommend the names of two faculty to be appointed to the Faculty Appeals Committee. There are two vacancies at the present.

F. Fr. Piderit will give a State of the University Address on March 23, 2000 at 4:00 PM. It will be an all university convocation.

G. Dr. Braskamp reported that Dr. Ray Benton and his class are working on a survey to discover why students are unhappy at Loyola.

H. Dr. Braskamp handed out an article from a recent AAHE report which addresses the issue of the Carnegie Classifications and how to bring them into the 21st Century. It outlines a new system of classification that is temporary for the next 5 years. We are now considered a Doctoral Research Institution instead of a Research I Institution.

I. The Office of Academic Affairs is developing a Scholars program with the purpose of recognizing 18 faculty each year. The scholarship program will involve a three year commitment of money and will bring in 6 new faculty a year. It is designed to reward model faculty that exemplifies the best of Loyola. It is a program only for Lakeside Campuses. Many other colleges have such a program. It is designed to help with the lack of endowed professorships at Loyola. The specifics of this award still need to be worked out and a selection team will need to be organized,

J. Dr. Leslie Fung, Chemistry, asked if Dr. Braskamp could supply the dollar amounts given out for research leaves. He responded saying that wasn't possible because one would have to figure in the cost of hiring part-time faculty to cover classes.

K. Dr. Fung also asked Dr. Braskamp to describe the criteria for choosing faculty to receive leaves. Dr. Braskamp said there are two criteria, one is the quality of the proposal the other is whether a department can afford to have that many faculty gone for a given semester.

L. Dr. Micael Clarke, English, recommended that Dr. Braskamp consider including the Medical Faculty as potential recipients of this new scholars program. Dr. Braskamp responded by saying he has long range plans of opening up discussions on the relationship of the Lakeside Campuses with Medical Faculty. It was a common theme echoed in the retreat.

M. Dr. Timothy Austin, English pointed out that currently the Medical School has the most endowed chairs. It might be better to ask Dr. Barbatos to match the scholars program rather than split it between the Medical Center and the Lakeside Campuses.

N. Dr. Gloria Jacobson, CMHA, remarked that she was disappointed and disheartened to learn at the retreat that Academic Affairs has no jurisdiction over Admissions or Financial Aid. She questioned how they interface with Dr. Braskamp's office. Dr. Braskamp said that he and Ms. Gibbs intend to discuss this further.

#123 VIII. Faculty Council Representative to the Strategy and Coordinating Committee

A. Dr. Sarah Gabel, Theatre was elected by acclamation.

#124 IX. The meeting was adjourned at 4:56 P.M.

Respectfully Submitted,

Dr. Sarah Gabel
Theatre
Secretary, Faculty Council.

Members Present:Professional Schools

Dr. Raymond Benton, Marketing; Dr. Anthony Castro, CBN and Anatomy; Dr. Maria Connolly, Medical Surgical; Dr. Allen Goldberg, Pediatric Home Health; Dr. Gloria Jacobson Medical Surgical, Dr. Stephen Jones, Physiology; Dr. Nick Lash, Finance; Dr. Barbara Leonard, Accounting; Dr. Carolyn Saari, School of Social Work; Dr. Allen Shoenberger, Law

Arts and Sciences

Dr. Tim Austin, English; Dr. Robert Bucholz, History; Dr. Ann Bugliani, Department of Modern Languages and Literatures; Dr. Micael Clarke, English; Dr. Raymond Dye, Psychology; Dr. Leslie Fung, Chemistry; Dr. Sarah Gabel, Theatre; Dr. Paolo Giordano, Modern Languages and Literatures; Dr. Fred Kniss, Sociology and Anthropology; Dr. Susan Ross, Theology; Dr. Raymond Tatalovich, Political Science; Dr. Arnold Vander Nat, Philosophy

Graduate Institutes and Professional Librarians

Kerry Cochrane, Librarian; Karla Petersen, Librarian

Guests

Dr. Kim Dell' Angela, Pediatrics

Do you have any comments you would like to share with Faculty Council? If so, fill out the online form; send them to Sarah Gabel, Faculty Council Secretary, 808 Sky, LSC; or E-Mail her at sgabel1@luc.edu

Appendix AList of Dean Appointments for Dean Evaluations

John Smarrelli, Jr. College of Arts and Sciences, July 15, 1998
Henry Venta, School of Business Administration, August 1, 1999
Margaret Fong, School of Education, July 1, 1997
James Brennan, Graduate School, June 26, 1995
Nina Appel, School of Law, July 18, 1983
Joseph Walsh, School of Social Work, June 17, 1996
Sheila Haas, School of Nursing, July 1, 1999

Stephen Freedman, Mundelein College, July, 1 1994
Edward Warro, University Libraries, July 1, 1998