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Loyola University Chicago Archives & Special Collections

FY14 Annual Report

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University Archives & Special Collections

Each fiscal year the Loyola University Chicago Archives & Special Collections continues to increase access to collections while at the same time working on special projects, acquiring more collections, supervising interns and volunteers, and promoting the use of the archives and rare book collections. FY 14 was no exception to this trend, especially with increases in faculty members using the archives for class and internship projects as well as participation in exhibitions at the Loyola University Museum of Art (LUMA). Total research inquiries went up by 11% over FY13 with a significant increase of inquires coming from Loyola faculty, staff, and students; the number of acquisitions decreased by 68% along with a 47% decrease in the actual number of linear feet acquired; the number of items in digital collections increased by 11%; and the number of presentations by staff to classes, departments, and schools increased by 33%.

Access

Providing access to collections continues to be the primary focus of the archives and special collections department. In order to accomplish this staff members continue to add catalog records for archival collections and rare books to OCLC and Loyola's OPAC and finding aids continue to be made available online in PDF format. In addition catalog records in the OPAC and OCLC continue to be updated and corrected as necessary.

Catalog Records

Four hundred and seventy-six (476) records were added to the OPAC during FY14, a 170% increase over FY13. Of these, seven (7) records were for archival collections, eighteen (18) were original book records, and eight (8) records were corrected. The remaining four hundred forty-three (443) were copy-catalog book records, mainly for books from the Michalak Edward Gorey collection.

Finding Aids

Twenty-six (26) finding aids were created and/or converted from legacy format and put online, a decrease of 75% from FY13. This number is in-line with the more typical output of the department, unlike the FY13 number which reflected the conversion of 83 legacy finding aids for the Schoder slide collection to PDFs.

Digital Collections

During FY14 two hundred ninety-seven (297) items were added to the digital collections in CONTENTdm. This number includes the digitization of 80 volumes from the rare book collection now available online. The Archives & Special collections CONTENTdm collections now include 3,070 items, which were viewed a total of 8,610 times. The number of items added to CONTENTdm collections breaks down as follows:

- CCES Chapel Cars 22 items
- Loyola University Photographs: 53 items
- Michalak collection 8 (books from the collection)
- Loyola History 30 items
- Jesuitica 69 items (books from the Rare Book Collection)

- Century of Progress 13 items
- Loyola News/Phoenix 3 items
- Today magazine 17 items
- Holy Family Parish 10 items
- Chiswick Press 1 item (book from the Charles A. Whittingham collection)
- Rare Book Collection 3 items (books from the Rare Book Collection)
- Chicago Images 15 items

Acquisitions

The total number of acquisitions decreased 68% from 62 to 20 and the total number of linear feet acquired decreased 47% from 243.35 to 129.11. This decrease demonstrates the reduction in large single collections acquired during FY14. Notable acquisitions for FY14 include:

- St. Bernard Hospital/Nursing School/RHSJ Community records
- Lucy Kennedy photograph collection
- Fr. Kevin O'Rourke papers
- Robert Bireley, S.J., papers
- Kathleen McCourt papers

Acquisitions of electronic records during FY14 totaled 546MB (.53308 GB).

Processing

During FY14 approximately 99.75 linear feet was processed, a decrease of 18%. This decrease in the total linear feet processed corresponds to the increase in work on special projects, specifically work on the C is for Chicago – G is for Gorey exhibit at LUMA and work with Dina Berger's class on an exhibit pertaining to the Cold War and how it was perceived at Loyola. Collections processed during the past year include:

- Ronald J. Kizior, Ph.D., papers 32.5 linear feet
- St. Ignatius Parish collection 3.0 linear feet
- Elizabeth A. Schor collection 4.25 linear feet
- Holy Cards, Pamphlets & Prayer Book collection 3.75 linear feet
- Brownson Circle records 3.0 linear feet

Reference

Archives & Special Collections received nine hundred ninety (990) reference inquiries during FY14, an increase of 11% over FY13. Both internal Loyola and external researcher requests grew with the total number of internal reference inquiries topping those of external inquiries 541 to 449, reflecting the increase in inquiries and usage by Loyola students. Once again most in-person researchers requested archival collections. Four ILL requests were fulfilled for copies of rare books or pages from rare books. Among the inquiries received were ones from researchers in England and New Zealand requesting information from the autograph collections, one from a researcher in Canada requesting information from the Jean Delanglez, S.J., papers and one from a researcher in the Philippines requesting a copy of a rare book. The request from the Philippines came from a researcher who located the book in the Catholic Research Resources Alliance (CRRA) portal and was fulfilled by digitizing the book and making it available through CONTENTdm.

Oral History Project

During FY14 the Oral History Project graduate assistant conducted thirty-two (32) interviews with twenty-nine (29) people. Among the people interviewed during the year were Rev. Michael J. Garanzini, S.J., Dr. John Pelissero, Wayne Magdziarz, Dr. John Frenndries, School of Business Dean Kathleen Getz, former College of Arts & Sciences Dean Frank Fennell, Jr., former College of Arts & Sciences Dean Kathleen McCourt, and Patti Ray, former director of Hillel.

Outreach

Social media, presentations, and assisting with exhibitions at the Loyola University Museum of Art continue to be the foundation for outreach conducted by the staff of the Archives & Special Collections department. Usage of Facebook and Twitter as outreach tools continues to grow although posting on the blog has decreased and may be discontinued. The most popular posting on Facebook was the image of Senator John F. Kennedy, Cardinal Stritch, and Loyola President Fr. Maguire, S.J, in 1956. This posting reached 8,334 people.

Presentations to classes, departments, and schools continue to increase. During FY14 presentations about the archives were made to twelve classes and one presentation was made to the Libraries' own Collections Management Committee. A total of 182 people attended the presentations. Class presentations include those for History 397 (History Honors Colloquium), History 410 (Special topics – Jesuit Restoration), Theology undergraduate and graduate students introduction to the archives sessions, History 291 (Historical Methods), History 410 (Material Culture), and History 300E (Cold Wars in the Americas).

Exhibits continue to be a primary outreach vehicle for Archives & Special Collections. During FY13 the department created an exhibit on athletics at Loyola in the Donovan Reading Room. This exhibit highlighted all athletics at Loyola, both past and present, but centered on the 50th anniversary of the NCAA Basketball Championship and the Loyola-

Mississippi State 'game of change'. The next exhibit in the reading room was the "Highlights of the Thomas Michalak collection", which spotlighted the collection of 19th century British satire broadsides and books donated by Tom Michalak to Special Collections in 2009 as well as the new Edward Gorey collection donated in 2013. During the year the two cases outside of the reading room had exhibits on John F. Kennedy, for the 50th anniversary of his assassination, and an exhibit on the Cold War and Loyola. The Cold War and Loyola exhibit was put together by the History 300E class with the assistance of the archivists, and used materials from the University Archives.

In addition to exhibits in Cudahy Library, the staff of the Archives & Special Collections department collaborated with the staff of the Loyola University Museum of Art on two exhibits. The first exhibit "C is for Chicago: G is for Gorey" used materials from the Michalak Edward Gorey collection to highlight Gorey's life as a working artist. The second exhibit "Crossings & Dwellings: Restored Jesuits, Women Religious, and the American Experience, 1814-2014" highlights Jesuits and Women Religious in North America after the Jesuit restoration. A companion exhibit to this is "Song in Stone: The Construction of Madonna della Strada Chapel", which uses items from the Melville Steinfels papers, University Photograph Collection, and Madonna della Strada records. These exhibits opened July 19, 2014.

Special Projects

Restoration 2014

The Archives & Special Collections department contributed to an exhibit on Jesuits in America called "Crossings & Dwellings: Restored Jesuits, Women Religious, and the American Experience, 1814-2014" which opened at LUMA on July 19, 2014. In particular the staff was responsible for curating the 1st library catalog project gallery while Dr. Kyle Roberts was out of town for the summer. In addition to the library project, staff selected historical photographs and created labels to be used in the gallery. Staff has also assisted on the companion exhibit "Song in Stone: The Construction of Madonna della Strada Chapel", which was created from items in the Melville Steinfels papers, University Photograph Collection, and Madonna della Strada records.

Chicago Collections Consortium

Archives staff has submitted information on items for a potential consortium exhibition being planned by the CCC program committee.

History 300E: Cold Wars in the Americas (Dr. Dina Berger)

Staff assisted students in Dr. Berger's class with research in Loyola records on the attitude towards the Cold War on campus. When the research was completed, staff assisted the class with creating and mounting an exhibit based on their findings in the standing cases by the Donovan Reading Room. In the spring and summer Archives staff assisted Dr. Berger and by providing scanned images for a presentation at the Weekend of Excellence and copies of the Ellacuria visit video tapes for a website to be created for the 2014 Ignatian month.

Edward Gorey Exhibit

From February to June of 2014 the Loyola University Museum of Art presented the Edward Gorey *Elegant Enigmas* exhibition. Archives staff assisted in the creation of the companion exhibit “C“C is for Chicago: G is for Gorey”.

Institute of Pastoral Studies 50th Anniversary

Archives staff continues to work with Dr. Peter Gilmour on a 50th anniversary booklet to be published in 2015.

Congressional Archives

Access

During FY14 the majority of the Rostenkowski papers were opened to researchers. Only one series requires more work in order to be usable by researchers – the constituent/subject correspondence series. This series will be opened by the end of the fall 2014 semester. In addition, pre-processing planning for the Henry Hyde papers has begun. The Hyde papers will be open to researchers on October 6, 2016.

Acquisition

No new materials were acquired for either the Rostenkowski or the Hyde papers.

Processing

One hundred thirty-six (136) linear feet were processed during FY14.

Reference

Four phone inquiries and nine email inquiries were received and handled by the Political Papers archivist. Ten in-person visits were made to conduct research using the Rostenkowski papers.

Outreach

The Political Papers Archivist did not conduct any outreach to promote the Rostenkowski collection during FY14.

Special Accomplishments

There were no special accomplishments for FY14.

Staff

Kathy Young, MLIS, MS, CA, University Archivist and Curator of Rare Books

Ashley Howdeshell, MLS, CA, Associate Archivist

Laura Berfield, MLS, Political Papers Archivist

Former Student Staff

Jess Hagen, Graduate Student Worker, Archives & Special Collections

Jess joined the Archives & Special Collections department in August 2012. Jess graduated with her M.A. in Public History in May of 2014.

Kim Connelly, Graduate Assistant for the Loyola University Chicago Oral History Project. Kim Graduated with her M.A. in Public History in May of 2014.

Patrick Turco, Graduate Student Worker, Congressional Archives. Patrick graduated with his M.A. in Public History in May of 2014.

Current Student Staff

Griffin Moe, Student Worker. Griffin is currently working on digitizing items from the Jesuitica collection as well as several additions of Virgil, Homer, Machiavelli, and Dante.

Appendix A: Reference Requests

	% Change	FY14	FY13	FY12	FY11	FY10	FY09
Phone Calls (LUC)	(14)	114	132	97	95	105	72
Phone Calls (External)	(22)	75	96	67	91	73	78
E-mails	21	517	429	328	316	266	311
Letters	200	2	0	2	1	3	2
On-site Researchers	21	277	229	264	166	175	111
ILL	(25)	4	5	3	0	4	2
<i>Total Internal Requests</i>	15	541	471	459	360	344	328
<i>Total External Requests</i>	6	449	422	301	309	282	248
<i>Total Research Inquiries</i>	11	990	893	760	669	626	576
# of Presentations	33	12	9	5	---	----	----
# of Attendees	(2)	182	186	123	----	-----	-----

Appendix B: Acquisitions

	% Changes	FY14	FY13	FY12	FY12	FY11	FY11
# of Acquisitions	(68)	20	62	48	48	38	38
# of Linear Feet	(47)	129.11	243.35	358.92	358.92	221.02	221.02
# of Dissertations /theses	(12)	187	213	174	174	324	324
Electronic Records (MB/GB)	(77)	546 MB (.53308 GB)	2.39 GB				

Appendix C: Processing

	% Change	FY14	FY13	FY12	FY11	FY10	FY09
LFT Processed	(47)	212.5	272.8	360.85	442.28	280.5	156.14
# of new Finding Aids	(56)	11	25	17	22	8	--
# of Finding Aids Converted	(82)	15	83	4	--	--	--
# of EAD Finding Aids created	--	0	0	5	--	--	--

Appendix D: Catalog Records

	% Change	FY14	FY13	FY12	FY11	FY10	FY09
Original Archival records	(36)	7	11	38	35	11	31
Original book records	(25)	18	24	0	12	---	---
Copy book records	214	443	141	119	30	--	--
Other materials	--	0	0	0	26	---	---
Records fixed		8	0	0	0	---	---
Total	170	476	176	157	103		

Appendix E: CONTENTdm Collections

	% Change	FY14	FY13	FY12	FY11	FY10	FY09
Visits*	--	18704	99998	199375	24604	8087	720
Item Views*	--	8610	N/A	150856	28369	108151	929
# of Items	11	3070	2777	2316	961	859	
# of Compound Objects	67	381	230	71	55	57	
# of JP2	5	2587	2464	2219	872	776	
# of JPG	(81)	5	26	26	26	24	
# of items added	(68)	244	772	1355	102	859	
# of Rare Books Digitized	400	80	0	4	0		

*CONTENTdm reports were not available for number of visits and number of item views until the upgrade in September 2013. This upgrade fixed the problem with the reporting that resulted in wildly inaccurate numbers for FY13 and FY12.

Appendix F: Internet Archive Webpage Downloads

	% Change	FY14	FY13	FY12	FY11
Loyolan	88	41012	21828	7226	24
Dentos	101	8284	4119	2053	0
Stritch School of Medicine	118	4076	1866	933	2
St. Ignatius Collegian	206	2438	796	870	2
Loyola University Magazine	171	1926	711	402	0
Illinois Catholic Historical Review	49	6997	4685	3677	794
Chicago	58	1633	1034	958	125
Chicago magazine	39	184	132	128	29
McVickers	46	182	125	145	24
Doomed City	53	430	281	349	52
History of Chicago	107	340	164	219	33
Towers	65	1017	618	421	0
Echo	121	212	96	89	0
Tourists Guide	67	270	162	219	31
Chicago and Its Resources	41	958	681	697	99
Total	88	69959	37298	18383	1215

Appendix G: Loyola eCommons Downloads

	% Change	FY14	FY13
Loyolan	39	420	303
Dentos	(5)	1697	1778
Stritch School of Medicine Yearbooks	(50)	191	379
St. Ignatius Collegian	24	1147	922
Loyola University Magazine	(25)	18	24
Illinois Catholic Historical Review	1	852	841
Rome Center Yearbooks	26	4619	3659
College of Commerce Yearbooks	30	239	183
Total	14	9183	8089

Appendix H: Social Media Stats

	% Change	FY14	FY13	FY12
Facebook Likes	40	408	291	91
Twitter Followers	32	515	390	179
Blog visitors per year	(51)	300	612	56

Top 5 Facebook posts:

1. Senator John F. Kennedy, Cardinal Stritch, and Loyola President James Maguire, S.J., 1956.

Posted on 11/22/2013 Reached 8334 people.

2. Artist Melville Steinfelds painting the fresco behind the altar at Madonna della Strada chapel, circa 1940s.

Posted on 7/15/2013 Reached 6086 people.

3. Granada Theatre (now the site of Granada Center), circa 1970s.

Posted on 3/10/2014 Reached 3313 people.

4. Lake Shore Campus aerial, 1978.

Posted on 10/23/2013 Reached 1179 people.

5. Lake Shore Campus in 1917.

Posted on 11/7/2013 Reached 846 people.

Appendix I: Oral History Project Interviews, 2013-2014

29 people interviewed for a total of 32 interviews

Name	Date	Location	
Office of the President			
1	David Prasse	11/22/2013	Burrowes Hall, LSC
2	Michael Garanzini	11/13/2013	Burrowes Hall, LSC
3	Wayne Magdziarz	11/6/2013	Lewis Towers, WTC
Office of the Provost			
4	John Pelissero	11/25/2013	Burrowes Hall, LSC
5	John Frendries	2/18/2014	Cudahy Library Rm 201, LSC
Quinlan School of Business			
6	Kathleen Getz	11/11/2013, 1/22/2014	Maguire Hall, WTC
7	George Kaufman	9/27/2013	Maguire Hall, WTC
8	Susan Ries	9/26/2013	Maguire Hall, WTC
9	Mary Ann McGrath	9/30/2013	Maguire Hall, WTC
10	Louis Cain	10/31/2013	Information Commons, LSC
11	Timothy O'Connell	1/29/2014	Cudahy Library Rm 201, LSC
12	John Boatright	10/16/2013	Maguire Hall, WTC
13	David Mirza	4/1/2014	Maguire Hall, WTC
School of Education			
14	Janet Pierce-Ritter	12/11/2013	Lewis Towers, WTC
15	Ann Marie Ryan	11/4/2013	Lewis Towers, WTC
16	Dorothy Giroux	12/2/2013	Granada Center, LSC
17	Diane Schiller	12/13/2013	Granada Center, LSC
18	Terry Williams	10/21/2013	Lewis Towers, WTC
19	Steven Brown	5/14/2014	Lewis Towers, WTC
20	Martie Wynne	5/27/2014	Lewis Towers, WTC
Marcella Niehoff School of Nursing			
21	Karen Egenes	3/4/2014	BVM Hall, LSC
College of Arts and Sciences			
22	Kathleen McCourt	10/28/2013	Private Residence, Evanston, IL
23	Kathy Hills	2/11/2014	Cudahy Library Rm 201, LSC
24	James Keenan	2/3/2014	Crown Center, LSC
25	Jeffry Mallow	4/8/2014	Cudahy Library Rm 201, LSC
26	Frank Fennell Jr.	6/3/2014	Crown Center, LSC
University Libraries			
27	Carol Franklin	9/3/2013	Information Commons, LSC

Student Organizations

28 Patti Ray 10/23/2013, 11/21/2013, 12/12/2013, 1/28/2014 Information Commons, LSC

Center for Ethics and Advocacy in Healthcare

29 Sister Peggy McDonnell 6/29/2014 Cudahy Library Rm 201, LSC

Appendix J: Oral History Project Transcriptions completed 2012-2013

2013-2014 Transcripts Completed (9)

- | | |
|-----------------------|-----|
| 1. Eileen Daily | IPS |
| 2. Gerard Egan | IPS |
| 3. Randy Gibbons | IPS |
| 4. Paul Giblin | IPS |
| 5. Peter Gilmour | IPS |
| 6. Bishop John Gorman | IPS |
| 7. Ryan Hoffman | IPS |
| 8. Ted Stone | IPS |
| 9. Evelyn Whitehead | IPS |

In Process:

- | | |
|----------------------|-----|
| 1. Robert Gorman | IPS |
| 2. Timothy O'Connell | IPS |
| 3. Diane Maloney | IPS |
| 4. Nancy Kelly | IPS |
| 5. Robert Ludwig | IPS |